

MINUTES

Metro Management Council

Wednesday, August 16th, 2017
3:32 PM – 4:24 PM
County Admin Building
415 N Dakota Ave

Members Present: Mayor Mike Huether, Commissioner Jeff Barth, Commissioner Dean Karsky, Council Member Rick Kiley.

Members Absent: Council Member Michelle Erpenbach.

Attendees: Matt Burns, Craig Dewey, Justin Faber, Steve Fessler, Jill Franken, Maggie Gillespie, Dr. Jeff Luther, Mike Milstead, Jesseca Mundahl, Paul Niedringhaus, Ona Reker.

1. Approval of Agenda

Motion made by Council Member Kiley, seconded by Commissioner Barth, to approve today's meeting agenda. Motion carried.

2. Approval of Minutes

Motion made by Commissioner Barth, seconded by Council Member Kiley to approve the minutes of the meeting dated April 26th, 2017 and June 29th, 2017. Motion carried.

3. Acceptance of Final Audited 2016 Financial Report

Our 2016 audit has been completed by auditors Eide Bailly and accepted by the SD Dept of Legislative Audit without any required changes. Copies of the report and associated letters were provided electronically to each council member. Business Manager Reker asked that the council accept the completed auditor's report as presented.

Motion made by Commissioner Karsky, seconded by Council Member Kiley to accept the 2016 completed auditor's report as presented. Motion carried.

4. Presentation of Financial Statements for months of Apr-Jul 2017 including payroll, monthly overtime report and expenditures

Reker presented the monthly financial statements and reports for Apr- July, 2017. Revenues, personnel and operating expenses remained within annual budgeted program totals. She reported that surcharges have slightly increased over projections and we continue to monitor closely. Personnel is up from last year due to COLA and step increases. Expenses are down; the agency has been conservative with training/travel expenses focusing on in state or regional trainings versus national conferences and we have also received savings in maintenance agreements. The agency pursues wellness grants, works closely with the Sheriff and Emergency Management for Homeland security grants, however, there are few opportunities for grants operationally. Health insurance is not consolidated under the city or county, we seek our provider independently. Reker compares value, coverage and costs with the city and county plans.

Motion made by Council Member Kiley, seconded by Commissioner Barth, to approve the financial statements as presented. Motion carried.

5. Surplus Property Disposal

Director Niedringhaus requested approval to surplus two assets that are no longer of use to the agency. We will check to see if another agency within the city or county can use them or any other non-profit organizations. If not, we will auction to the general public.

Motion made by Commissioner Barth, seconded by Commissioner Karsky to authorize disposal of assets by either transfer to other governmental agencies or auction to the general public. Motion carried.

6. Draft 2018 Meeting Schedule

Niedringhaus noted the draft meeting schedule as printed on the bottom of the current agenda. A fifth meeting has been planned for 2018 to provide for transition due to the mayoral election in 2018. Approval of the schedule will be requested at the December council meeting.

7. Director's Report

Director Niedringhaus reported the agency was down 2 staff and was preparing to start recruiting. Anticipated start date would be at the end of October.

He also provided an update on 911 surcharge developments. He recently met with various legislative and state staff to discuss concerns and opportunities with 911 surcharge funding including surcharge legislative sunset, access to review and more closely monitor detailed 911 surcharge collection data, simplifying of the surcharge code, business surcharge cap, and education of the public and legislators regarding the surcharge and funding for PSAPs across the entire state. The council requested that the Director draft a letter that can be sent to the legislature voicing the concerns, financial impacts and requested changes in regards to 911 surcharge revenues.

Niedringhaus provided an update regarding the resource depletion procedure. The EMS Leadership group recommended minor changes to procedure that were recently approved by the REMSA medical board and that would be brought to the next REMSA meeting.

8. Adjournment

Motion made by Karsky, seconded Kiley, to adjourn the meeting at 4:24 p.m. Motion carried.