

MINUTES

Metro Management Council

Wednesday, April 27, 2016
3:31 PM – 4:23 PM
County Admin Building
415 N Dakota Ave

Members Present: Mayor Mike Huether, Council Member Michelle Erpenbach, Council Member Rick Kiley, Commissioner Dick Kelly, Commissioner Jeff Barth.

Attendees: Matt Burns, Jill Franken, Daren Ketcham, Mike Milstead, Carol Muller, Ona Reker, Jim Sideras, Monte Watembach.

1. Approval of Agenda

Motion made by Council Member Kiley, seconded by Commissioner Barth, to approve the agenda. Motion carried.

2. Approval of Minutes

Motion made by Council Member Erpenbach, seconded by Commissioner Barth, to approve the minutes of the meeting dated February 24, 2015. Motion carried.

3. Presentation of Financial Statements for February-March, 2016, including payroll, monthly overtime report and expenditures

Director Ketcham presented the monthly financial statements and overtime reports for February-March, 2016.

He reported that the agency had exceeded estimated 2015 surcharge revenue received in 2016, advising that December surcharges had increased substantially and those amounts remained consistent for January and February of 2016. He also advised that monthly overtime was under budget year to date in 2016, putting the agency in good position for summer activity levels. Activity affecting overtime was discussed, the majority of which is staffing and turnover vs. seasonal activity. Ketcham advised additional staff had been hired and would begin work on May 2nd.

Motion made by Council Member Erpenbach, seconded by Council Member Kiley, to approve the February-March 2016 financial statements as presented. Motion carried.

4. Presentation of 2017 Budget

Ketcham presented the agency's proposed 2017 budget, along with projected cash flow through calendar year 2021, providing 3 different options for city and county support increases and their effect on long term cash flow. He delivered a presentation of significant 2017 budget highlights and future year opportunities and benefits. Ketcham and the council discussed long-term capital outlay and operating reserve balances appropriate to meet those needs, along with monthly operating cash flow for the agency.

Motion made by Commissioner Kelly, seconded by Council Member Erpenbach, to approve 2017 agency budget as presented with a 2.5% increase in county/city

support. Discussion of city and county support increases and cash flow continued. Ketcham presented an alternate budget with additional 4 year cash flow using a 2017 0% increase in county support. Commissioner Kelly withdrew his motion.

Motion made by Council Member Erpenbach, seconded by Commissioner Kelly, to approve 2017 agency budget as presented with a -0-% increase in county/city support. Motion carried.

Mayor Huether advised the council of time constraints and advised he would transfer chair responsibilities to Commissioner Kelly if the meeting was still in session when he was required to leave. Motion by Council Member Erpenbach, seconded by Commissioner Kelly, to amend the order of the agenda to address original item 6 Wage MOU prior to original Item 5 Director's Report. Motion Carried.

5. Approve 2017 AFSCME Memorandum of Understanding for Article 4 Wages

Ketcham presented the memorandum as negotiated with the bargaining unit leadership, noting the agency team included Police Chief Burns and Minnehaha County Chief Deputy State's Attorney Kappmeyer, himself, agency Deputy Director Mundahl and Business Manager Reker. The agreement proposes a 2.25% COLA for bargaining unit staff with modification of 1 step within the affected pay plan grades.

Commissioner Kelly expressed concern about the negotiated MOU. The council and Ketcham discussed the negotiated changes to bargaining unit wages, the structure of the agency as a separate organization from the city and county, and reflected back on past council discussions about the strength of the organization and staff to providing services to public safety both in the city and county.

Motion made by Council Member Erpenbach, seconded by Council Member Kiley, to approve the 2017 Memorandum of Understanding as presented. Motion carried 4-1, Kelly voted nay.

6. Director's Report

Ketcham provided agency activity updates to the council, along with confirmation of information provided to the council in response to recommended priorities from February 2016 meeting.

He reported that estimated costs for console additions to the current center could be as much as \$11,000 per console. Ketcham also recommended the Hartford tower site equipment building, originally planned for replacement in 2017, instead be replaced in 2016 due to significant deterioration over the recent winter. Estimated cost would be under \$5,000. The consensus of the board was to proceed with these purchases under policy and at the discretion of Director Ketcham, and to present any required budget amendments at the December Council meeting.

Mayor Huether left the meeting at 4:18 pm. Commissioner Kelly assumed responsibility as Chair for the remainder of the meeting.

Ketcham updated the council on the efforts to identify updated requirements and locations for a backup center. He advised the council that this process would continue at a deliberate pace.

7. Adjournment

Motion made by Council Member Erpenbach, seconded by Commissioner Barth, to adjourn the meeting at 4:23 pm. Motion carried.