

# MINUTES

## Metro Management Council

Wednesday, March, 14<sup>th</sup> 2018  
3:31 PM – 4:18 PM  
County Admin Building  
415 N Dakota Ave

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Members Present: Mayor Mike Huether, Council Member Rick Kiley, Commissioner Jeff Barth, Commissioner Gerald Beninga.

Absent: Commissioner Michelle Erpenbach

Attendees: Matt Burns, Julie Charbonneau, Craig Dewey, Justin Faber, Maggie Gillespie, Dr. Jeff Luther, Mike Milstead, Jesseca Mundahl, Paul Niedringhaus, John Paulson, Ona Reker, Jay Titus

Mayor Huether welcomed Commissioner Beninga to the council.

### **1. Approval of Agenda**

Motion made by Council Member Kiley, seconded by Commissioner Beninga, to approve the agenda. Motion carried.

### **2. Approval of Minutes**

Motion made by Council Member Kiley, seconded by Commissioner Beninga, to approve the minutes of the meeting dated December 13, 2017. Motion carried.

### **3. Presentation of Financial Statements for December, 2017, including payroll, monthly overtime report and expenditures, pending auditor review.**

Business Manager Reker presented the monthly financial statements for December, 2017, pending auditor review.

She reported Eide Bailly audit staff had completed their on-site audit testing services the first week of March and remaining services would be completed remotely. She reviewed 2017 balance sheet and budget vs actual revenues and expenditures, noting the financials reflected several yearend adjustments and were pending final audit review. Overall, the agency operated within 2017 operational and personnel budgets, ultimately using less cash than estimated.

Motion made by Commissioner Barth, seconded by Council Member Kiley, to approve the December 2017 financial statements, pending auditor review, as presented. Motion carried.

### **4. Presentation of Financial Statements for January- February, 2018 including payroll, monthly overtime report and expenditures, pending auditor review.**

Business Manager Reker presented the monthly financial statements for January-February 2018.

She reminded the council there is little activity in the first months of the year due to accrual reporting methods, noting the major funding source of 911 surcharges are first reported in March due to their 45 day remittance process. She noted many payments during this period were 2017 purchases paid after the 1<sup>st</sup> of the year, while many others were adjusted as pre-paid 2018 expenses.

Motion made by Commissioner Barth, seconded by Council Member Kiley, to approve the January- February 2017 financial statements as presented. Motion carried.

#### **5. Director's Report**

Niedringhaus provided agency activity updates regarding staffing and recruitment, enhancement of staff supportive services by accessing local public safety Chaplin services for agency staff, Zuercher software transition, legislative update on SB 98 and 99 relating to 911 surcharges, along with 911 mutual aid collaboration between the agency and Lincoln County Dispatch. He also reported on recent small grant award for wellness programming, upcoming Citizens Academy community education program in cooperation with the Sioux Falls Police Department, and upcoming National Telecommunicator Week recognizing 911 staff nationwide.

#### **6. Adjournment**

Motion made by Council Member Kiley, seconded by Commissioner Barth, to adjourn the meeting. Motion carried at 4:18 pm.