

MINUTES

Metro Management Council

Wednesday, March 8, 2017
3:30 PM – 5:12 PM
County Admin Building
415 N Dakota Ave

Members Present: Mayor Mike Huether, Commissioner Jeff Barth, Council Member Michelle Erpenbach, Commissioner Dean Karsky, Council Member Rick Kiley.

Attendees: Matt Burns, Justin Faber, Jill Franken, Kersten Kappmeyer, Dr. Jeff Luther, Mike Milstead, Carol Muller, Jesseca Mundahl, Paul Niedringhaus, Ona Reker, Rex Rolfing, Jim Sideras, Monte Watembach.

1. Approval of Agenda and Minutes

Motion made by Commissioner Barth, seconded by Council Member Erpenbach, to approve today's meeting agenda, along with the minutes of the meeting dated December 14, 2016. Motion carried.

2. Presentation of Financial Statements for December, 2016, including payroll, monthly overtime report and expenditures (pending auditor review)

Director Niedringhaus addressed the council briefly regarding the agency finances and his review of the fiscal records and reporting with Business Manager Ona Reker.

Reker presented the monthly financial statements and overtime reports for December, 2016 noting they reflected many year-end audit related adjustments. As projected, the agency exceeded total revenue due in great part to 911 surcharge revenue returning to pre-2016 budget projections, while personnel and operating expenses remained within annual budgeted program totals. She also reviewed late year contribution of revenue and construction in progress adjusting entries due to transfer of assets for the local portion of the state-wide WAVE communications system expenditures under the Homeland Security Grant program. She reported auditor staff were at the agency this week to perform in-house testing and review and the process was going well.

Motion made by Commissioner Barth, seconded by Council Member Erpenbach, to approve the financial statements as presented, and pending auditor review. Motion carried.

3. Presentation of Financial Statements for January-February, 2017, including payroll, monthly overtime report and expenditures (pending auditor review)

Reker presented the monthly financial statements and overtime reports for January-February, 2017, reminding the council that current year 911 surcharge revenue would be received in March due to the 45 day delay in local receipt of these funds.

The council requested several changes to the format of future financial reports, including year to date proportional vs. annual budget totals, and declining further need for overtime charts.

Motion made by Commissioner Barth, seconded by Council Member Kiley, to approve the financial statements as presented and pending auditor review. Motion carried.

4. Director's Report

Director Niedringhaus reported the agency remained fully staffed, minimizing exposure to overtime and providing greater ability to support staff leave. He reviewed recent implementation of online leadership course to further develop agency leadership and supervisory staff. He also reported on continued collaboration for public recognition of staff, most recently Operator Harris and other first responders delivering a baby.

He reviewed current legislative session actions, including passing of Senate Bill 113 extending the 911 surcharge sunset by 1 year, along with PSAP compliance requirements. He noted the agency would not be adversely affected by any of the compliance requirements. He also reviewed Senate Bill 121 regarding funding of the state radio project, tabled while in committee. He discussed with the council anticipated state response, along with agency and other local radio users' plans to address future radio costs and responsibilities pending additional legislative actions.

Niedringhaus provided an update on the statewide 911 phone system project, advising he is communicating with both state staff and phone system vendor through regular meetings and conference calls, to improve vendor communication and response for quality concerns and functionality.

He and the council discussed recent contact from Lincoln County officials and resulting meetings to discuss PSAP services and the viability of the agency providing those services for both counties. Niedringhaus recommended the consideration be deferred currently to provide him more time in his new position, in consideration of the major City of Sioux Falls/Minnehaha County public safety software build underway, and to ensure good communication along with the needs of all organizations from both counties. He reported that visits thus far indicate Lincoln County is confident with their current structure and are not immediately interested in expansion, but they have all agreed to keep communication open between both PSAPs.

City council member Roling addressed the council, recommending conversations begin now, to be proactive rather than reactive to needs and opportunities. He questioned the need for multiple duplicate departments within local governments. He recommended creation of a group now from all related organizations to meet and consider possibilities. He also recommended considering Lincoln County PSAP or Fire Station 12 vs. consideration of constructing a new backup center.

Council members discussed the goal of lower taxes, increased/better services, while recognizing there is no current request for our assistance or services. Also discussed was planning for change, priority of service to local citizens, along with local opportunities for non-duplication/improvement first. The council directed

Niedringhaus to keep communication open with Lincoln County as he had reported, and to report updates to council regularly as part of his Director's report.

Minnehaha County Sheriff Milstead addressed the council, reminding them the council made the decision to separate the agency, understanding this would require duplication of certain staff. He assured the council that radios are compatible across counties, addressing an expressed concern, and that great relationships have been built and maintained between both county's elected officials, PSAP Directors, and Sheriffs.

Niedringhaus and the council reviewed various identified options for the agency primary and backup center space, adding the potential for a new Minnehaha County highway building as another option. Council members expressed continued support to move forward with various options to address current work environment, along with adequate main and backup center space.

5. Executive Session - Contract Negotiations

Motion made by Commissioner Barth, seconded by Council Member Erpenbach, to enter in executive session for the purpose of contract discussions. Motion carried at 4:51 pm.

Motion made by Council Member Erpenbach, seconded by Council Member Kiley, to return to open session. Motion carried at 5:11 pm.

6. Appoint Collection Bargaining Team Members

Motion by Commissioner Barth, seconded by Council Member Kiley, to appoint Paul Niedringhaus, Jesseca Mundahl, Ona Reker, Matt Burns and Kersten Kappmeyer to represent Metro Communications, the City of Sioux Falls, and Minnehaha County in negotiations with AFSCME #3516. Motion carried.

7. Adjournment

Motion made by Commission Barth, seconded Council Member Erpenbach, to adjourn the meeting at 5:12 p.m. Motion carried.