

MINUTES

Wednesday, Nov. 18 2009

Metro

3:30 PM – 4:15 PM

Management

Law Enforcement Center

Council

320 W. 4th St.

Members Present: Mayor Dave Munson, Councilman Pat Costello, Commissioner Anne Hajek, Councilman Gerald Beninga

Attendees: Doug Barthel, Deb Berreth, Michelle Boyd, Aimee Chase, Jen Disburg, Donn Hill, Daren Ketcham, Lyn MacDonald, Mike Milstead, Bill O'Toole, Ona Reker, Matt Tooley, Denise Tucker

Meeting was called to order by Commissioner Anne Hajek.

1. Approval of Agenda.

Motion made by Councilman Beninga, seconded by Councilman Costello to approve the agenda. Motion carried.

2. Approval of Minutes.

Motion made by Councilman Beninga, seconded by Councilman Costello to approve the Minutes of the meeting dated September 9, 2009. Motion carried.

3. Finance & Administration

- a. September and October Financial Statements including payroll, monthly overtime report and expenditures.

Ona Reker recapped the financial figures and overtime report covering the two month period of September and October, 2009.

Mayor Munson arrived at Meeting at 3:38

Motion made by Commissioner Hajek, seconded by Councilman Beninga to approve the financial reports for September and October, 2009. Motion carried.

4. Operations

- a. Quality Assurance Report

Deb Berreth presented the Accredited Center of Excellence Report for the month of October. Metro's EMD figures continue to be within compliance and above the national average of other medically accredited centers across the Country.

Daren Ketcham informed the Council that Metro's reaccreditation documents have been sent to the National Academy of Emergency Medical Dispatch. The information is now in review at the Academy and Metro's 3-year EMD Reaccreditation should be finalized by mid December.

b. Operations Report

Deb Berreth presented the call statistics reports showing monthly calls for 2007, 2008 and year-to-date 2009 on 3 graphs: Total Calls per month, Total Calls for Service per month and Total Calls for Service per month by Agency.

The report shows an increase in calls for service for 2009 compared to both 2008 and 2007. Increase in numbers is due to many factors, including increased cell phone usage and an increased population base.

5. Director

Daren Ketcham reported on the following items:

- Council will meet December 16th at the Human Services Building
- Agency Personnel Manual revisions will be presented for approval in December
- The Agency's award of 911 Grant Money for new 911 Phone system in 2011
- State 911 Coordination Board has passed the '911 Rules' legislation
- Metro Radio Shop closure update
- Review of Metro staffing in 2009
- Metro's new Website which debuted in Mid September

6. Other

Councilman Costello reported on a recent meeting he'd attended with Minnehaha County and Lincoln County Commissioners. General discussion followed regarding the newly adopted '911 Rules' and funding as well as various other concerns affecting Public Safety Answering Points statewide.

7. Adjournment:

Motion made by Commissioner Hajek, seconded by Councilman Costello to adjourn the meeting at 4:15 p.m. Motion carried