

MINUTES

Wednesday, Sept 9, 2009

Metro

3:31 PM – 4:46 PM

Management

Law Enforcement Center

Council

320 W. 4th St.

Members Present: Mayor Dave Munson, Councilman Pat Costello, Commissioner Anne Hajek, Commissioner John Pekas

Attendees: Doug Barthel, Deb Berreth, Michelle Boyd, Judy Buseman, Carey Deaver, Jen Disburg, Gail Eiesland, Tom Huber, Donn Hill, Daren Ketcham, Bill O'Toole, Ona Reker, Matt Tooley, Denise Tucker

Guests: Lee Axdahl, South Dakota 911 Coordination Board

1. Approval of Agenda.

Motion made by Commissioner Hajek, seconded by Commissioner Pekas to approve the agenda. Motion carried.

2. Approval of Minutes.

Motion made by Commissioner Pekas, seconded by Councilman Costello to approve the Minutes of the meeting dated July 8, 2009. Motion carried.

3. Finance & Administration

- a. July and August Financial Statements including payroll, monthly overtime report and expenditures.

Ona Reker recapped the financial figures and overtime report covering the two month period of July and August, 2009.

Motion made by Commissioner Hajek, seconded by Commissioner Pekas to approve the financial reports for July and August, 2009. Motion carried.

- b. Surplus Assets

Ona passed out a list of the agency assets which are to be surplussed at the City sale scheduled to be held on September 26, 2009

Motion made by Commissioner Hajek, seconded by Commissioner Pekas to declare the assets be surplussed and sold at public auction. Motion carried.

4. Operations

a. Quality Assurance Report

Deb Berreth recapped the ACE Medical Dispatch Report for August. Metro's numbers continue to reign well above the national averages of other accredited centers.

b. Operations Report

Deb also recapped the call statistics for the months of July and August. It was requested that her report be formatted to include a comparison of the 2008-2009 quarterly figures, similar to the way the financial reports are depicted.

5. Director

a. State 911 Coordination Board Update

Lee Axdahl, SD 911 Coordinator, was a guest at the meeting. He reported on the recent work of the Board which was created in 2008 to generate operational, financial and technical rules and standards for 9-1-1 PSAPS in South Dakota.

Lee presented a copy of the proposed administrative rules that have been recently drafted by the Board. After several public hearings and review by the Legislative Research Council and the Department of Legislative Audit, the rules will be filed with the Secretary of State's office and become law.

There was also a brief discussion regarding the aggressive preparation and planning necessary for Next Generation 911 technology.

b. AFSCME Local 3516 2010-2013 Contract Approval

Daren Ketcham reported on the recently negotiated AFSCME Union Contract. He handed out reports which highlighted the various changes and additional items that were incorporated in the new contract. The AFSCME members have voted to accept the contract.

Motion made by Commissioner Pekas, Seconded by Councilman Costello to accept the negotiated AFSCME contract. Motion carried.

6. Executive Session

Motion made by Commissioner Hajek, seconded by Commissioner Pekas to go into Executive Session at 4:17 p.m. Motion carried.

Discussion of personnel issues and contract negotiations

7. Other

Motion by Councilman Costello, seconded by Commissioner Pekas to approve the accelerated step advancement as recommended by Director Ketcham. Motion failed.

8. Adjournment:

Motion made by Commissioner Pekas, seconded by Commissioner Hajek to adjourn the meeting at 4:46 p.m.