

MINUTES

Wednesday, July 8, 2009

Metro

3:30 PM – 4:14 PM

Management

Law Enforcement Center

Council

320 W. 4th St.

Members Present: Mayor Dave Munson, Councilman Pat Costello, Commissioner Anne Hajek, Commissioner John Pekas

Attendees: Doug Barthel, Deb Berreth, Judy Buseman, Carey Deaver, Gail Eiesland, Tom Huber, Donn Hill, Daren Ketcham, Lyn MacDonald, Mike Milstead, Bill O'Toole, Ona Reker, Sue Roust, Trae Umstead, Denise Tucker

1. Approval of Agenda.

Motion made by Commissioner Hajek, seconded by Commissioner Pekas to approve the agenda. Motion carried.

2. Approval of Minutes.

Motion made by Commissioner Pekas, seconded by Commissioner Hajek to approve the Minutes of the meeting dated May 20, 2009. Motion carried.

3. Finance & Administration

- a. Approval of the Financial Statements for the month of May and June, 2009, including payroll, monthly overtime report and expenditures.

Ona Reker recapped the financial figures and overtime report covering the two months of May and June, 2009. Due to the bimonthly meeting schedule financial reports will now reflect two month periods.

Based on 1st quarter 911 surcharge receipts, the projected revenue for 2009 appears to be lower than the 3% expected growth budgeted for the year.

Motion made by Councilman Costello, seconded by Commissioner Hajek, to approve the financial reports for May and June, 2009. Motion carried.

4. Operations

- a. Quality Assurance Report Presentation

Deb Berreth presented the EMD Quality figures for the month of June. Metro's quality percentages remain well above the national average of other medically accredited centers in the nation.

b. Operations Report

Deb also recapped the call statistics for the months of May and June. Her report has been reformatted to include 2008 call statistics, documenting the increase in call volume over the last year.

5. Director

a. Notification of tower property deeded to Metro on Quitclaim Deed

Daren advised the council that the County had recently adopted a Quitclaim Deed authorizing the transfer of an existing one-acre parcel of land used for a tower site near Baltic to Metro's assets. This parcel was overlooked when the original action was taken to transfer Metro assets last year.

Daren notified the Council of his upcoming deployment with the South Dakota National Guard. Agency leadership will develop a succession plan to cover his absence. It will be provided to the Council for approval.

Discussion followed regarding the Radio Shop's current location in a County Highway Department building and the County's desire to enter into a lease agreement between Metro and Minnehaha County Highway Department to begin paying rent for the building. Councilman Costello asked for a breakdown of radio shop revenue by the various departments and agencies they service. Research on space and other possible lease options will be completed and the subject will be addressed at the September 9th meeting.

6. Executive Session

Motion made by Commissioner Pekas, seconded by Commissioner Hajek to go into Executive Session at 3:58 p.m. Motion carried.

Discussion of personnel issues and contract negotiations

7. Adjournment:

Motion made by Commissioner Pekas, seconded by Councilman Costello to adjourn the meeting at 4:14 p.m.