

# MINUTES

Wednesday, May 20, 2009

Metro

3:35 PM – 4:30 PM

Management

Human Service Building

Council

521 N. Main Ave.

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Members Present: Mayor Dave Munson, Councilman Gerald Beninga, Councilman Pat Costello, Commissioner Anne Hajek

Attendees: Doug Barthel, Deb Berreth, Judy Buseman, Aimee Chase, Carey Deaver, Jen Disburg, Gail Eiesland, Tom Huber, Donn Hill, Daren Ketcham, Lyn MacDonald, Mike Milstead, Bill O'Toole, Ona Reker, Gordy Swanson, Dawn Taborda, Denise Tucker

## 1. Approval of Agenda.

Motion made by Commissioner Hajek, seconded by Councilman Beninga to approve the agenda. Motion carried.

## 2. Approval of Minutes.

Motion made by Commissioner Hajek, seconded by Councilman Beninga to approve the Minutes of the meeting dated April 15, 2009. Motion carried.

## 3. Finance & Administration

- a. Approval of the Financial Statements for the month of April, 2009, including payroll, monthly overtime report and expenditures.

Ona Reker recapped the April financial figures and overtime reports. At the request of Councilman Costello, additional information regarding the differences in overtime figures between 2008 and 2009 will be sent to the Council.

Motion made by Councilman Beninga, seconded by Councilman Costello, to approve the April, 2009 financial reports. Motion carried.

Daren Ketcham advised the Board of plans to purchase computerized scheduling and accounting software in 2009. Costs will be within the 2009 budget.

- b. Approval of FY 2010 Budget

Daren Ketcham presented the FY2010 Agency Budget and 5-year Projected Cash Flow. He detailed the projected revenues decrease of .4% and expenditures increase of 1.3% for 2010. Daren also went over the 5-year projected budget figures, explaining the need to increase cash reserve in order to provide for the

purchase of a new phone system in the year 2013. He requested a 2010 through 2014 City and County funding increase of 6%.

Motion made by Commissioner Hajek, seconded by Councilman Costello, to approve the FY2010 Budget as presented. Motion carried.

The required City and County funding as requested in the approved Agency budget will now be presented to the City Council and County Commission for their individual approvals.

#### **4. Operations**

##### **a. Quality Assurance Report Presentation**

Deb Berreth presented the ACE Quality Report for the month of April. Metro figures continue to range well above the national average of the other accredited centers in the nation.

##### **b. Operations Report**

Deb reported on the call statistics for the month of April. She reported that call numbers and incidents had both risen due to the advent of warmer weather with more people outdoors.

#### **5. Executive Session**

Motion made by Councilman Costello, seconded by Councilman Beninga to go into Executive Session at 4:15 p.m. Motion carried.

Discussion on contract negotiations

#### **4. Adjournment**

Motion made by Commissioner Hajek, seconded by Councilman Costello to adjourn the meeting at 4:30 p.m.