

MINUTES

Wednesday, March 11, 2009

Metro

3:30 PM – 4:11 PM

Management

Law Enforcement Center

Council

320 W 4th St

Members Present: Mayor Dave Munson, Councilman Gerald Beninga, Councilman Pat Costello, Commissioner Anne Hajek

Attendees: Daren Ketcham, Doug Barthel, Deb Berreth, Carey Deaver, Gail Eiesland, Donn Hill, Bill O'Toole, Ona Reker, Trae Umstead, Michelle Boyd, Dr. Luther.

1. Approval of Agenda.

Motion made by Commissioner Hajek, seconded by Councilman Beninga to approve the agenda. Motion carried.

2. Approval of Minutes.

Motion made by Councilman Beninga, seconded by Commissioner Hajek to approve the Minutes of the meeting dated February 11, 2009. Motion carried.

3. Finance & Administration

- a. Approval of the Financial Statements for the month of February, 2009, including payroll, monthly overtime report and expenditures.

Ona Reker recapped the monthly financial and overtime reports.

Motion made by Councilman Beninga, seconded by Commissioner Hajek, to approve the February, 2009 financial reports. Motion carried.

Councilman Pat Costello arrived at the meeting at 3:32 p.m.

- b. Radio Purchases/Grant Dollar Presentation

Ona Reker reported that 17 existing radios at the backup center will be traded in for new radios, the cost of which will be paid with grants through Emergency Management. Daren Ketcham reported that he is working with Emergency Management to also secure grant money to purchase additional radios so the consoles added to the communications center in 2007 will be fully functional.

- c. Credit Card Account Authorization

Ona Reker asked for Council action authorizing the establishment of an agency credit card in order to separate the agency's current account from the County's account. The account is held in the agency's name only and is used for securing

reservations and accommodations related to staff travel, and other expenses that require a credit card for purchase.

Motion made by Commissioner Hajek, seconded by Councilman Costello to authorize the establishment of an agency credit card account with a credit limit of \$10,000. Motion Carried.

4. Operations

a. Approval of EMD Policy Revisions

Deb Berreth requested approval of various EMD policy revisions which have been approved by REMSA and the Medical Board. She explained that the revisions were primarily made to match the verbiage in the new version 12 of EMD and in preparation for Reaccreditation.

Motion made by Commissioner Hajek, seconded by Councilman Costello to approve the EMD policy revisions as presented and previously approved by REMSA and the Medical Board. Motion Carried.

b. Quality Assurance Report

Deb Berreth presented the Accredited Center of Excellence Report for the month of February. Metro's EMD figures continue to be within compliance and above the national average for accredited centers across the Country.

5. Director's Report

Daren Ketcham advised the council that he would not be available for the April 8th meeting. The council agreed to reschedule the April meeting to Wednesday, April 15th at 3:30 p.m.

Daren also updated the Council on the following items:

- County Ambulance Ordinance
- FCC Requirement to change from wide band to narrow band
- State 911 Coordination Board Meeting
- 911 Citizen's Academy
- Suriname Visit
- Visit to the Sioux City EOC/911 Center
- Recruit progress
- 2010 Budget
- Regionalization
- Casual for Kids Miracle Network

6. Executive Session

Motion made by Commissioner Hajek, seconded by Councilman Costello to go into executive session at 3:55 pm for discussion regarding contract negotiations. Motion carried.

Executive session ended at 4:11pm

7. Adjournment

Motion made by Councilman Beninga, seconded by Councilman Costello to adjourn the meeting at 4:11p.m. Motion carried.