

MINUTES

Wednesday, January 14, 2009

Metro

3:31 PM – 3:48 PM

Management

Law Enforcement Center

Council

320 W 4th St

Members Present: Mayor Dave Munson, Councilman Gerald Beninga, Councilman Pat Costello, Commissioner John Pekas, Commissioner Anne Hajek

Attendees: Keith Allenstein, Doug Barthel, Deb Berreth, Judy Buseman, Carey Deaver, Dustin Deboer, Gail Eiesland, Donn Hill, Daren Ketcham, Mike Milstead, Bill O'Toole, Ona Reker, Sue Roust, Gordy Swanson, Denise Tucker, Trae Umstead,

1. Approval of Agenda.

Motion made by Councilman Costello, Seconded by Commissioner Pekas to approve the agenda. Motion carried.

2. Approval of Minutes.

Motion made by Councilman Beninga, Seconded by Councilman Costello to approve the Minutes of the meeting dated December 10, 2008. Motion carried.

3. Finance & Administration

- a. Approval of the Financial Statements pending final accrual entries for the month of December, 2008, including payroll, monthly overtime report and expenditures.

Ona Reker recapped the monthly financial and overtime reports.

Motion made by Commissioner Pekas, seconded by Councilman Costello to approve the December, 2008 financial reports pending final accrual entries. Motion carried.

Commissioner Hajek arrived at the meeting at 3:33 p.m.

- b. Approval of Resolution MMC09-01, transfer of assets.

Ona explained that this resolution would transfers two assets to Minnehaha County: a gateway switch that is an integral part of the mobile command unit owned and insured by the county, and an old photocopy machine that would otherwise be discarded.

Motion made by Commissioner Hajek, seconded by Commissioner Pekas to approve Resolution MMC 09-01. Motion carried.

- c. Amendment of Personnel Manual Sections 6.03, 6.04, 6.05 and Table of Contents

Ona explained that this resolution removed position classifications from the personnel manual, and changed the establishment of classifications and pay plans from the personnel manual to resolutions, preventing the need to amend the personnel manual every time any of these items changed.

Motion made by Commissioner Hajek, seconded by Commissioner Pekas to approve amendments. Motion Carried.

- d. Approval of Resolution MMC09-02, adoption of 2009 non-bargaining unit position classifications and pay plan.

Motion made by Commissioner Pekas, Seconded by Councilman Beninga to approve Resolution MMC09-02. Motion Carried.

4. Operations

- a. Approval of agreement between Metro Council and the Unified Judicial System for access to certain portions of their computer system.

Deb Berreth explained that this agreement would allow Metro employees access to “no contact” information.

Motion made by Commissioner Hajek, seconded by Commissioner Pekas to approve the agreement. Motion Carried.

- b. Deb Berreth presented the Accredited Center of Excellence Report for the month of December. Metro’s EMD figures continue to be within compliance and above the national average for accredited centers across the Country.

5. Updated Metro Management Meeting Schedule for 2009

Daren Ketcham advised the Council that he would not be available for meetings in March and June due to military obligations. At this time a decision was not made whether to reschedule or cancel the meetings.

6. Adjournment

Motion made by Commissioner Pekas, seconded by Councilman Costello to adjourn the meeting at 3:48 p.m. Motion carried.