

MINUTES

Thursday, October 16, 2008

Metro

3:35 PM – 3:58 PM

Management

Law Enforcement Center

Council

320 W. 4th St.

Members Present: Mayor Dave Munson, Councilman Gerald Beninga, Councilman Pat Costello, Commissioner Anne Hajek

Attendees: Bob Amundson, Doug Barthel, Deb Berreth, Michelle Boyd, Carey Deaver, Gail Eiesland, Lyn MacDonald, Ona Reker, Gene Rowenhorst, Gordy Swanson, Dawn Taborda, Denise Tucker

1. Approval of Agenda.

Motion made by Commissioner Hajek, Seconded by Councilman Beninga to approve the agenda. Motion carried.

2. Approval of Minutes.

Motion made by Councilman Beninga, seconded by Councilman Costello to approve the Minutes of the meetings dated September 17th, September 22nd and October 1st. Motion carried.

3. E911 – Service and Contractual Issues

- a. Approval of the Financial Statements for the month of September 2008, including payroll, monthly overtime report and expenditures.

Ona Reker recapped the monthly financial and overtime reports

Motion made by Commissioner Hajek, seconded by Councilman Beninga to approve the September, 2008 financial reports. Motion carried.

- b. Approval of agreement for financial audit services for fiscal years ending December 31, 2008, 2009 and 2010.

Ona Reker explained that an engagement agreement has been received from Eide Bailly, LLP to provide audit services for calendar years 2008, 2009 and 2010. Metro Communications Agency will be a component unit of the City for audit purposes and the City has also contracted with Eide Bailly, LLP for their audit. City and County legal staff have reviewed the engagement agreement and wish to negotiate some changes. Gordy Swanson advised the Board of the desired changes and indicated that action to enter in the agreement for services would be appropriate at this time.

Motion made by Commissioner Hajek, seconded by Councilman Costello to enter into an agreement with Eide Bailly, LLP for audit services for fiscal years ending December 31, 2008, 2009 and 2010, for a one-time set up fee of \$3,000 and audit costs for 2008 set at \$7,000; 2009 at \$7,200 and 2010 at \$7,400. Motion carried.

c. Appointment of Michelle Boyd to Interim Director

Motion made by Councilman Beninga and seconded by Commissioner Hajek to appoint Michelle Boyd, Minnehaha County Assistant Sheriff, as Interim Director effective October 15, 2008 until such time as a new Director is named. Motion carried.

Mayor Munson expressed his appreciation to Michelle Boyd in stepping in to accept the additional duties of Interim Director.

d. Resolution MMC 08-05, Changes Bank Signatory Authorizations.

Motion made by Commissioner Hajek, seconded by Councilman Costello to approve Resolution #MMC 08-05. Motion carried.

4. Personnel Policy Manual, Proposed Amendments

- Section 4.32, Sick Leave
- Section 4.60, Vacation

There was no action taken on Proposed Amendment Section 4.32, Sick Leave. The Proposed Amendment Section 4.60, Vacation will be rewritten and presented again at the November meeting.

5. Metro Communications status update and informational presentations

a. Medical Director Report

Deb Berreth presented the Accredited Center of Excellence Report for the month of September. Metro's EMD figures continue to be within compliance and above the national average for Accredited centers across the Country.

6. Adjournment

Motion made by Councilman Beninga, seconded by Councilman Costello to adjourn the Metro Management Meeting at 3:58 p.m. Motion carried.