

MINUTES

Wednesday, May 14, 2008

Metro

3:45 PM – 4:45 PM

Management

Law Enforcement Center

Council

320 W. 4th St.

Members Present: Mayor Dave Munson, Councilman Pat Costello, Commissioner Anne Hajek, Commissioner John Pekas (late)

Attendees: David Atherton, Deb Berreth, Judy Buseman, Carey Deaver, Jennifer Holsen, Tom Huber, Donn Hill, Tamara Jorgenson, Patti Lyon, Lyn MacDonald, Mike Milstead, Bill O'Toole, Ona Reker, Sue Roust, Jodi Schwan, Gordon Swanson, Dawn Taborda, Trae Umstead

1. Approval of Agenda.

Motion made by Commissioner Hajek and seconded by Councilman Costello to approve the agenda. Motion carried.

2. Approval of Minutes.

Motion made by Commissioner Hajek and seconded by Councilman Costello to approve the minutes of the meeting dated April 9, 2008. Motion carried.

Commissioner Pekas arrived at the meeting.

3. 911 - Service and Contractual Issues.

- a. Approval of Financial Statements for month of April, 2008 including payroll & expenditures.

Ona Reker recapped the April 2008 financial reports.

Motion made by Councilman Costello and seconded by Commissioner Hajek to approve the April, 2008 financial reports. Motion Carried.

- b. Approval of changing the South Dakota Retirement System Authorized Agent.

David Atherton was originally listed as the authorized agent. With the addition of Ona Reker as Business Manager, it was felt the appointment should change to her since she will be working more closely with the SDRS than would David.

Motion made by Commissioner Hajek and seconded by Commissioner Pekas to approve the SDRS Appointment of Authorized Agent. Motion Carried.

c. Approval of Memorandum of Understanding with AFSCME.

A Memorandum of Understanding between the Metro Management Council and AFSCME Local 2561-A was prepared in order to better clarify the Contract language regarding the Metro Uniform Policy. The MOU does not change or amend the initial Union Contract.

Motion made by Commissioner Hajek and seconded by Councilman Costello to approve the Memorandum of Understanding. Motion Carried.

d. Approval of Budget Amendments.

David Atherton requested a motion to amend the 2008 budget by moving \$57,714 from Operating Expenditures to Personnel Expenditures, reflecting the change from contracting with the City for HR & Financial services to hiring a Business Manager; to increase E911 Surcharge Income by \$97,709 based on additional projected income; and to increase Personnel Expenditures by \$97,709 reflecting the 2008 wage COLA and increased group health insurance costs.

Motion made by Councilman Costello and seconded by Commissioner Pekas to amend the 2008 budget as requested. Motion Carried.

e. Approval FY 2009 Budget.

David Atherton presented the FY2009 (projected) Budget Detail. Utilizing a Budget Forecast and Cashflow Form, David briefly explained the projected revenues and expenditures for 2009. With the inclusion of three additional personnel, the 2009 budget reflects an overall increase of 9.7% in expenditures over 2008.

Discussion followed regarding the request for three additional personnel and the forecasted savings in overtime expenditures.

Commissioner Hajek made a motion to approve the FY2009 Budget with 3 additional staff with the ability to amend at any time, requesting monthly overtime reports to the Board. Councilman Costello seconded the motion. Three yeses, 1 no (Pekas). Motion Carried.

4. Metro Communications Status Update & informational presentations.

a. Medical Director Report

Deb Berreth commented briefly on the Accredited Center of Excellence Report reflecting the EMD figures for the month of April, 2009.

5. Executive Session

Motion made by Commissioner Pekas and seconded by Commissioner Hajek to go into Executive Session at 4:45. Motion carried.

Discussion on personnel issues.

6. Adjournment

Meeting adjourned at an unknown time. Motion for adjournment went unrecorded.